

**From:** Clanton, H. Dee [<mailto:Hobert.Clanton@doe.nh.gov>]  
**Sent:** Wednesday, October 23, 2013 9:03 AM  
**Subject:** NH Deaf and H/H Education Project Coordinator Position Open

Hello everyone,

If you know someone who may be interested in applying for the position... Also, someone would like to move to New Hampshire. The State of New Hampshire is beautiful.. That is why I have been here for almost 20 years. ☺ If so, please contact Susan Wolf-Downes at [swolf-downes@ndhhs.org](mailto:swolf-downes@ndhhs.org) for more information... Come and apply!!!

## *NH Deaf and H/H Education Project Coordinator Position Open*

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NH Deaf and H/H Education Project Coordinator Position Open



Susan Wolf-Downes

### **New Hampshire Deaf and Hard of Hearing Education Initiative Project - Project Coordinator Position Open!**

Northeast Deaf and Hard of Hearing Services, Inc. seeks a highly motivated and skilled individual for the position of Project Coordinator for the New Hampshire Deaf and Hard of Hearing Education Initiative Project.

#### **Job Responsibilities and Requirements:**

Coordination and implementation of statewide training regarding the New Hampshire Educational Service Guidelines for Students who are Deaf and Hard of Hearing

Development and maintenance of The New Hampshire Deaf and Hard of Hearing Education Initiative Project Website.

Develop and implement a survey/needs assessment to assess the current status of New Hampshire's education of deaf and hard of hearing students.

Plan, develop and implement professional development workshops, conferences and trainings focused on improving educational outcomes for Deaf and Hard of Hearing students in New Hampshire.

Assist parents, educators and the community with questions or concerns regarding the education deaf and hard of hearing students and related areas.

Collaborate with other state organizations, agencies, schools and projects to improve educational outcomes for students who are deaf and hard of hearing.

Maintain the state's instructional materials for deaf and hard of hearing students.

Maintain the state's FM loan program for New Hampshire schools  
Participate in recruiting efforts to improve the critical shortage area of service providers for deaf and hard of hearing students  
Attend Department of Education meetings as required  
Create reports as necessary to satisfy funding requirements.  
Other duties as assigned by the Executive Director

**Qualifications:**

Experience working with deaf and hard of hearing students (TODHH, SLP, School Counselor, etc.)  
Knowledge of the available statewide continuum of educational services for deaf and hard of hearing students, best practices and current research in the field of deaf and hard of hearing education.

Extensive working knowledge of the New Hampshire Educational Service Guidelines for Students who are Deaf and Hard of Hearing

Knowledge of federal and state laws related to the education of students who are deaf and hard of hearing.

Excellent communication and interpersonal skills

Experience providing trainings and workshops as well as facilitation techniques.

Proficiency in English (required) and American Sign Language (preferred)

Proficiency in Microsoft Word, Excel, and Power Point

Master's degree with a major study in a Deaf and Hard of Hearing education related field

The ability to work independently within established timelines and demonstrate effective organizational skills.

**Salary:** Competitive, based on qualifications and experience.

**Position Available:** October 14, 2013

**Application:** Please provide a resume and three professional references to:

Susan Wolf-Downes

Executive Director

Northeast Deaf and Hard of Hearing Services, Inc.

57 Regional Drive, Concord NH 03301

**Deadline for Application:** December 1st, 2013 or until filled

For questions regarding this position please contact Susan Wolf-Downes at [swolf-downes@ndhhs.org](mailto:swolf-downes@ndhhs.org).

*Hobert Dee Clanton*

Hobert Dee Clanton, M.S.

State Coordinator

Office of the Deaf and Hard of Hearing

Department of Education

Vocational Rehabilitation

**NH VOCATIONAL REHABILITATION NAMED THE 2012 BUSINESS ASSISTANCE ORGANIZATION OF THE YEAR BY BUSINESS NH MAGAZINE. ☺**

**"A LITTLE KNOWLEDGE CAN BE A DANGEROUS THING" by H. Dee Clanton**

